Workflow

Tools for workflow design
Now and in the future
Who in the group uses a Workflow tool, and which one?

**What is a Workflow tool** *(everything from Excel to Goobi)** Group opted for the full package

**Used Workflow tools:**

- **Czech national database system « Digital Registry »,** a software developed on their own – product may go open source for other digitization centers.
- Goobi
- Zend framework (?)
- Tools developed in-house
Why don’t you use a tool?

- Tool was a rejected option, workflow didn’t seem complex enough to necessitate a tool (but with the experience...)
- Small scale digitization with own scanners
Only large scale project?

- Existing tools are related to the scale of projects (not one fits all)

- But projects musn’t be that big to generate workflow problems… 500 manuscripts may be sufficient

- …Or if many staff members have to work on the project

- Not every member of the working group already has a big digitization project

- … but everyone would like ot upscale its digitization, so everybody is a potential client
Our cool workflow tool of the future…
Our cool workflow tool of the future...

- Is reusable in multiple projects of small, medium or large size
- Monitors performance
- Gives statistical evidence about every step in the workflow
- Tracks books and activities, over multiple sites
- Organises logistics between all involved sites
- Every staff member has a dashboard for himself, where he can see his own jobs
- System manages to pack arriving OCR-file with the original digital file to a new object and deposit it together in the repository
Our cool workflow tool of the future…

- Project manager can push jobs around (he he!!)
- System manages notes, tags and details for every item (fragility, lack of metadata, broken parts, « to be checked by restoration team »)
- Tool is fully interoperable with ILS and repository (possibility to export data, put data in the catalogue, create batches for report etc.)
- Tool has plug-ins for other applications (OCR…)
- Manages deduplication of items to be scanned between different libraries
- Presents the different items possibly available for scanning in participating libraries
Our cool workflow tool of the future…

- Library workflow system is harvested by a central european workflow system, to have an overview what has already been scanned in Europe

- Possibility to pack several related items together to an identifiable entity

- Possibility to create subentities

- Automatically actualises the records of the ILS when new digital item is available

- Automatically indexes new digital item in the ILS

- Is scalable, and free of charge
Participants

- Raju Buddharaju
- Susan de Swardt
- Tomas Foltyn
- Saskia van Bergen
- Christy Henschaw
- Lone Stefansen
- Jeanna Nikolov-Ramirez
- Petr Zabicka
- Martin Lhotak,
- Jeannette Frey