



Executive Committee meeting
Fundação Calouste Gulbenkian, Lisbon, Portugal,
1st - 2nd March 2010
Draft Minutes (Minutes still to be approved by the Committee.)

Chair: Gerald Leitner, EBLIDA President

Participants: Klaus-Peter Böttger (2nd March), Lene Byrialsen, Giuseppina Carrera, Saara Ihämäki, Gerald Leitner, Jill Martin, Maria José Moura, Glòria Pérez-Salmerón, Antonio Pina Falcão, Aldo Pirola, Erna Winters, Joanne Yeomans.

1. Opening and announcements

The Committee was welcomed to the Fundação Calouste Gulbenkian by José Afonso Furtado, Director of the Library of Art of the Foundation Calouste Gulbenkian and Ana Paula Gordo, Deputy Director of the same library. Jorge Resende, member of the EBLIDA EGIL group, was assisting with practical arrangements for the meeting.

Gerald Leitner thanked them for kindly hosting the meeting, and thanked Antonio Pina Falcão for arranging the meeting and his warm welcome to Lisbon. Gerald welcomed the Executive Committee and thanked everyone for coming.

2. Apologies for absence

Apologies were received from Berndt Fredriksson. Klaus-Peter Böttger said that he would arrive later in the day due to his flight.

3. Approval of agenda

Joanne Yeomans asked the Committee to discuss EBLIDA's participation in the second phase of the ENTITLE project; this was added to point 12. Erna Winters asked for the Committee to consider addressing ebooks; this was added as a new point for discussion, but was then covered in point 7.2 .

4. Approval of previous minutes : Draft Minutes Executive Committee Meeting, Barcelona, 12-13 November 2009

Glòria Pérez-Salmerón corrected the correction on page 1, item 4.1. The Vienna 6th May minutes should replace Catalonia coalition with Col·legi Oficial de Bibliotecaris-Documents de Catalunya.

5. Membership status and campaign.

The Polish Librarians' Association has officially requested Full EBLIDA membership. This gives EBLIDA Full Members in all European Union countries.

A request for Associate membership has been received from Zagreb City Libraries, Croatia and the Secretariat awaits their application. Following contact made by Glòria Pérez-Salmerón, the application form has been sent to Russia.

Glòria Pérez-Salmerón will forward contact information for Andorra to the Secretariat.

Aldo Pirola will contact colleagues in the Vatican Library and San Marino to enquire if there is interest in joining EBLIDA.

In order to help with finding contacts, the Committee asked for the Secretariat to send them the targets: a list of all Council of Europe countries that do not have library association (LA) EBLIDA membership at all, and all known LAs in Council of Europe countries that are not members. Jill Martin offered to send the Secretariat a list of LAs that might be useful.

Only one cancellation has been received for 2010 so far but only around 40% of members have paid as of February. Second reminders will be sent at the end of March. The Committee asked for the Secretariat to try to finalise membership applications and cancellations before the Council meeting so that these could be approved.

Jill Martin asked if there would be a celebration at the Council Meeting to recognize the full EU coverage. Gerald Leitner suggested that the invitation should specifically mention new members and that these members should also be encouraged to attend so that the Council can celebrate together.

6. EBLIDA Annual Report

The Director shared a draft of the annual report with the Committee. Some additions and changes were proposed. Lene Byrialsen suggested it would be useful to have a more basic summary of EBLIDA's work. A leaflet summarizing EBLIDA for wider distribution has already been suggested and the Secretariat will work on this.

Joanne Yeomans will post an updated draft to the Committee for comments before 22 March. It was agreed that Gerald Leitner and Joanne would finalise the annual report for sending to the members.

7. Expert groups review

7.1 Information and Library Education Group (ILEG)

Jill Martin, chair of the ILEG group, reported that they had met at the end of January in Parma, Italy. As members of the group are mostly academics and struggle to attend meetings, they had agreed to work virtually and meet annually at the BOBCATSSS event in January.

They have a number of lines of work that they will pursue jointly with EUCLID:

- Collect data on the Bologna process (Tatjana Aparac's students will prepare a survey and create a database of results).
- Organise a joint conference in 2011 in Zadar, Croatia.
- Contribute data for the EBLIDA Knowledge and Information Centre that is planned.

Jill and Antonio Pina Falcão, who is also a member of the group, elaborated on these ideas. The conference would be aimed at academics and practitioners to discuss the kinds of qualifications that librarians need and to move towards a similar training framework and ensure quality in all countries. Library Associations need to help guide the training and should also have an interest in these topics. EBLIDA might be asked to help with the call for papers, providing local help, and funding speakers. The

survey and database will help to identify what courses are available and what subjects are taught to what level which would provide a foundation for the conference discussions.

Possible dates in April or May 2011 had been considered for the conference but Gerald Leitner asked if alternative dates could be considered so as to avoid clashing with the EBLIDA Council Meeting in May.

Jill agreed to produce a firm proposal including a budget plan for the conference for a decision at the Committee meeting in May.

7.2 Expert Group on Digitization and Online Access (EGDO)

At the previous meeting, Erna Winters volunteered to shepherd the EGDO group towards reformulating its aims and membership following the request from LIBER to end the existing format of collaboration. Erna has met with Joanne Yeomans to discuss this further, and had spoken to Bas Savenije, the previous chair. She has emailed members to see what suggestions and thoughts they have on the future of the group and hopes to call a meeting of the group in Helsinki in May to move forward with these.

The Committee discussed what the group would do in relation to the EBLIDA strategy, the overlap with the Expert Group on Information Law, Europeana, funding of digitization and public private partnerships, Open Access, relationship with NAPLE and CENL, digital-born material, public libraries, and ebooks. The membership and focus of the group are closely tied to each other and Erna will try to tease this out.

Glòria Pérez-Salmerón thought that there should be a Spanish representative on the group and said she would investigate this.

The subject of ebooks was discussed in detail following a request from The Netherlands to consider what EBLIDA might do in this area. In Portugal and Spain a new expert group on ebooks is producing a report on the ebook landscape and FESBID was asked to provide libraries' view on possible new laws connected with this. In Italy, national libraries are mainly the ones digitizing text, academic libraries are the main users of databases of books, and public libraries interact mostly with readers who want to download. This latter activity is the least understood. Erna added that there were also questions that still need answering on hardware, business models of ebooks and management of ebook collections.

Antonio Pina Falcão reminded the Committee that all libraries were represented by EBLIDA and so the group must speak for all libraries. If neither NAPLE nor LIBER speak regularly to the EU institutions and represent libraries' views on these topics, then we should make sure that EBLIDA does this.

Joanne Yeomans suggested that further discussions were needed with LIBER, NAPLE and CENL to avoid overlap and ensure efficiency. As EBLIDA represents all libraries, its role is more complex than any of these individually.

Jill Martin suggested that Erna talk more to the members of the group and the former chair to better define the possible role the expert group might play so that the Committee could decide on the next steps.

Gerald Leitner clarified that as EBLIDA's role is complex we especially need to liaise with CENL and LIBER who are already active in this area, but also need to ensure that the view of public libraries is not missed. The area of work for the group is still not clear and he asked Erna to bring ideas from the group on this. He proposed that the group starts by sharing experiences, but aims to develop into one that makes political suggestions. As CENL and LIBER already represent national and academic libraries respectively, the EBLIDA group should make sure it can represent those whose points of view are not already represented. Then by collaborating with CENL and LIBER the fuller picture could be developed.

Participation problems were discussed but these cannot be solved in advance.

The Committee agreed that Erna should bring a proposal for a more concrete action plan and aims for the first 1-2 years which then might evolve in the long term. The way the group will contribute to the joint workshop with LIBER also needs to be considered.

7.3 Expert Group on Culture and Information Society (EGCIS)

Aldo Pirola reported that the last meeting of the EGCIS group was in Milan in August. The scheduled meeting for The Hague in November was cancelled but they might meet before May.

The members of the group have gone through various European Commission documents in order to better understand them in relation to libraries. They had made a list of these documents which had been collected on a web page. The members had then identified relevant points which the secretary of the group, Hella Klauser, was going to bring together with a proposal for action.

Joanne Yeomans said she had performed certain jobs for the group including putting the chair in touch with the European Cultural Parliament to discuss EBLIDA's membership, and although she knew that the chair had had communication on this, she didn't know how far the request had gone.

Gerald Leitner explained to the Committee that the current chair would be standing down from the group and that a new chair would need to be considered in May. In the meantime, Hella had agreed to continue as secretary and be the primary point of contact.

7.4 Expert Group on Information Law (EGIL)

The EGIL group had accepted and welcomed the new chair proposed by the Committee and so Harald von Hielmcrone will take over from Toby Bainton in May 2010.

Joanne Yeomans reported that the group is currently planning to be more proactive on the orphan works issue as activity continues and gathers pace at the European institutions. The IFLA group had asked EBLIDA to take a more active role at WIPO

and this was something that the new chair would probably like to discuss with the Committee.

The group monitors a number of other issues and would move on these as and when necessary. Members of the group are currently discussing future strategy and will put their proposals to the Committee in due course.

Joanne reported on the many activities that had taken place during the last year including representation at the Google hearing and Orphan Works hearing, meetings with Commission staff and MEPs, submissions to consultations, and the gathering of data on Orphan Works through the JISC survey. The group continues to work efficiently and effectively but hopes to be more proactive in its lobbying.

7.5 Expert Group on Education and Lifelong Learning

Joanne Yeomans reported on what had happened during the last year with attempts to start a group in this area. Although there had been the interest and expertise, and even an identified need for a group, it had not been possible to find the time required by the Director to form such a group. Joanne proposed that the possibility of setting up the group should be reviewed in one year.

8. Constitution changes/voting rights.

The Working Group of Gerald Leitner, Jill Martin, Klaus-Peter Böttger and Joanne Yeomans met and the resulting proposal for changes was sent to the Committee who had agreed to the text, and then to the Full Members in February according to the plan made at the last meeting. The notary was contacted to check that the proposal was legally sound and nothing further was missing, before it had been posted. However, since it had been sent, the notary had made some further suggestions and so a second version will have to be posted out.

The idea to hold a second meeting immediately after the first if quorum was not initially reached was put to the Dutch notary who reported that this would not be possible. Instead, the two-thirds of votes needed must be obtained by ensuring that all members nominated someone to attend and vote. The person nominated could be anyone including the Director.

As the Committee had only had a chance to discuss by email the proposal, Gerald Leitner asked if there were any further questions.

Lene Byrialsen asked where the idea had come from for awarding Full Members 5 votes to every one of the Associate members'. Joanne Yeomans said she would put the paper where this had been discussed by the Committee into the Committee's web space and added that the notary had confirmed that this was a normal weighting for an organization such as EBLIDA.

Aldo Pirola asked about the quorum clause. There had been discussion with the notary about this: at first it was believed that quorum was required by Dutch law and as a consequence some complicated changes had been made, however, it was later found that the notary actually advised against having a quorum clause and so this had been removed in a later version. Gerald Leitner asked for the document to be dated in future so that no confusion arose over the latest version. He asked all Committee

members to help encourage all Full Members to identify a proxy for the Council Meeting in May, whilst quorum was still required.

The notary has recently alerted the working group to the need to have a representation clause in the constitution. The group had discussed this and recommended that EBLIDA be represented by

1. The Association shall be represented by the Executive Committee.
2. The right to represent the Association shall also be vested in the President or in case of prevention in two members of the Executive Committee acting jointly.
3. The right to represent the Association shall also be vested in the Director but only to enter contracts with a financial interest of € 10.000 maximum.

Erna Winters asked for clarification that with this scenario, the Director could not legally sign for EBLIDA and this was confirmed.

The Committee all agreed to these three points and advised the Director to check the precise legal text with the notary before informing members of this fifth voting item. Lene Byrialsen recommended that the invitation which would go out immediately after the Committee meeting should mention the change and then the full detailed changes could be sent later. Gerald Leitner confirmed that the invitation for the meeting needed only to contain the agenda, date and place and that full papers can be sent to members later.

9. EBLIDA Finances (postponed due to the late arrival of the Treasurer).

This item was discussed after item 13.

10. Lobbying activities past and future.

Joanne Yeomans summarized recent lobbying activities which included requests to sign two manifestos, which were supported by the EGIL group. The two documents were made available for the Committee to read and it was agreed that EBLIDA would sign. She alerted the Committee to planned meetings between EGIL members and various MEPs to further discuss Orphan Works and copyright. These topics are going to require time and effort in the coming year whilst they are so important in the EU.

11. Knowledge and Information Centre (KIC) project bid.

Joanne Yeomans summarized the work that had gone into preparing to create a project bid but admitted that getting commitment from partners and writing this into a full submission had been more difficult than they had hoped. However, the discussions had not been wasted as there was now a much clearer idea of what the project needed to do and so she proposed that the work towards developing a KIC should continue during 2010 by developing the technical infrastructure, starting data collection, and identifying potential partners. Gerald Leitner had also been involved and agreed that there had just been too much to do this year to achieve this.

Glòria Pérez-Salmerón suggested approaching the IFLA statistics section to see if they could work together.

Jill Martin suggested that an action plan was needed and she and Glòria volunteered to meet with Gerald Leitner and Joanne Yeomans in Helsinki to take this forward.

12. Project updates : Europeana, Communia, ENTITLE

Joanne Yeomans reported that the Europeana project continues with EBLIDA involved in one of the work groups. For Communia, she had attended a workshop in Luxembourg recently and the EGIL group had recommended that EBLIDA sign the Public Domain Manifesto. Communia is due to end in September 2010 so one more workshop and a final conference are scheduled.

Joanne described the proposed second phase of the ENTITLE project, ENTITLE-MEANT [note: now EMPOWER] that had recently been made by MDR Partners, the project leaders of the first phase of the project. The details are not yet clear nor is the budget but the idea is in line with the KIC as it suggests the collection of data on libraries' involvement in lifelong learning. MDR have suggested a leading role for EBLIDA to maintain the database and data collection after completion of the project and therefore to help develop the infrastructure and data collection methods during the project.

Gerald Leitner said that MDR had been told that we were interested but need more information about what the project will do, our time commitment and budget. He thought it was important to be involved, but obviously we have to assess the value and time required and weigh these against EBLIDA's other commitments.

Joanne agreed to pass on more information from MDR to the Committee as soon as it was received so that a quick decision could be made before the March 31st deadline.

13. Request for new collaboration on LIBER/EBLIDA conference on digitisation in Europe, September – early October 2011, Helsinki.

Joanne Yeomans presented the request received from Kristiina Hormia (new chair of the LIBER digitization committee) for collaboration with LIBER on a third digitization workshop. The last workshop had been very well received by participants. However, there was some need to clarify the different roles of EBLIDA and LIBER if a next workshop was to be organised as there had been some confusion over decisions for the programme and the logistics.

Gerald Leitner asked for the budget outcome of the last event because EBLIDA could not risk financial losses by participating. Joanne had made several requests to receive the final budget figures before the meeting but they had not yet been delivered by the LIBER secretariat so she had only early estimates which showed a small positive outcome. The Committee therefore asked Joanne to let Ms Hormia know that it could not make a decision about future co-operation without knowing what financial implication this would likely have for EBLIDA.

The Committee broke at the end of the day for dinner in Lisbon and recommenced on Tuesday 2nd March.

Postponed from earlier due to late arrival of the Treasurer:

9. EBLIDA Finances.

9.1 End-of-year financial statement

Klaus-Peter Böttger, Treasurer, reported that he had met with Joanne Yeomans and Claudia Forero from the EBLIDA Secretariat and Rob van der Houwen from the Accountancy firm Bouwer and Officier to discuss the end of year financial statement.

Corrections were still being made but Klaus-Peter handed round a draft version that showed that the income and expenditure in 2009 were roughly in line with the revised budget predictions from Vienna. Erna Winters was able to give some interpretation to the Dutch accounting methods which had caused some confusion over how the project money had been recorded.

Klaus-Peter had performed an analysis of the previous four years to show how strongly EBLIDA depended on membership fees and he proposed to share this with the Council. The small surplus from 2010 has been added to the capital which guarantees the running of EBLIDA in case of financial problems.

9.2 Revised budget 2010 and

9.3 Draft budget 2011

The revised budget for 2010 and draft budget for 2011 are still in preparation and will depend on the final outcome of 2009 which is expected shortly from the Accountants.

Additional spending needs to be estimated for the office move from the current location to KB offices (necessitated by the changes in the Dutch Library Association). News of this move was not received until the end of 2009 and so planning is still in the preliminary phase. The ongoing location costs look likely to be similar but there will be costs for the move itself and for the changing of stationary and equipment.

Klaus-Peter hopes to have a draft version of the two budgets at the end of March ready to approve at the Committee meeting in Helsinki and then at the Council Meeting. He will produce a clearer excel sheet, as has been done previously, and also reproduce pages 10 and 11 of the financial report for distribution to members.

14. Helsinki conference and Annual Council Meeting.

The Committee had approved the Council agenda by email and there were no questions concerning this.

Joanne Yeomans reported that following successful meetings with the President and Finnish organizers in November and with NAPLE Forum colleagues in January, logistics had been agreed, the programme had been adjusted, and a title change had been made. The title now agreed was “Abolish Barriers : the role of libraries in an evolving Europe”. The speakers were all confirmed and NAPLE were helping to draft a paper and prepare for four working groups to help define a fuller paper and action plan focusing on libraries and their role in helping to solve problems in society.

Saara Ihämäki confirmed some of the practical details that the Finnish organizers were preparing. She raised concerns from the organizers that the new programme will not generate very high interest from Finnish colleagues who do not like interactive workshops. However, they understood why the changes had been made and supported the need to engage the library community in this work so they accepted the changes and would do their best to help promote the event.

Gerald Leitner confirmed that all aspects were arranged and that the home page and promotion would begin immediately.

15. Follow-up on Vienna Declaration and NAPLE relationship.

Gerald Leitner described the January meeting with NAPLE Forum colleagues in more detail. They are keen to work on a discussion paper about a European library policy and work towards having a White Paper. The first event for taking this work forward and inviting wider participation would be the May Helsinki event as mentioned, and the second in September at the e-inclusion event being planned for Brussels. They accepted that the White Paper was a long term goal and so collaboration would need to continue for many years and this collaboration had started very well.

Gerald reminded the Committee of the idea to translate the Vienna Declaration into all languages of Europe to help raise awareness and also have translations available for lobbying. Aldo Pirola confirmed that an Italian translation was already ready and would send it to the Secretariat. Other members of the Committee confirmed that translations were either completed or in progress and would be sent to the Secretariat before Helsinki.

The Secretariat will put the translations onto the EBLIDA website and also record answers produced from lobbying efforts if these are sent to them. Gerald Leitner also asked Joanne Yeomans to write to EBLIDA members requesting translations before the Council Meeting and asking members to post their translation on their own website.

16. EBLIDA Strategy 2010-2013.

Joanne Yeomans had produced a draft strategy for discussion and she highlighted the main points in these drafts. The Committee regretted that there had been no working group input to these and that there was not much time left for consultation before the Council Meeting. They decided that all relevant papers must be available at least one week before the meeting in future. Gerald Leitner pointed out that they needed to be completed by the Council Meeting so solutions had to be found.

A discussion followed concerning the contents of the strategy and its relationship to the annual report and work programme. Gerald Leitner suggested that as there were no big changes in direction, the new strategy should be similar to the last but that the work programme, which would come after, should detail the changes. Everyone agreed that a total rewrite was not necessary and not possible in the time available. Several Committee members said that they could not attend a further meeting to discuss the contents in detail so a working group was proposed.

Glòria Pérez-Salmerón, Aldo Pirola, Klaus-Peter Böttger, Gerald Leitner and Joanne Yeomans agreed to form the working group and meet on 17 March in Leipzig. Ideas from the other members of the Committee were requested by March 14. It was agreed that the working group would produce a draft for the Committee to agree by the end of March so that it could be sent to Council members shortly afterwards.

Gerald Leitner asked for agreement to the principles: that EBLIDA would be more proactive than reactive, that the library policy for Europe would be included, and that the collection of data to build a library map of Europe (a KIC) would be planned. The Committee agreed.

17. EBLIDA Work Programme 2010 – 2011.

Joanne Yeomans had produced a draft work programme for discussion. The details were discussed and although it was agreed that all the points mentioned were important, there is too much to do in a single year with existing resources. The Committee therefore suggested that the points could be prioritized with a focus on Orphan Works lobbying, necessary website updates and internal running of the organization. The Committee also suggested that the bullet point format could be retained as this was clear to read and would prevent unnecessary time wasted on writing up too much detail.

18. Next EC meeting date.

It was agreed that the next Executive Committee meeting will take place on the 5th May in Helsinki, Finland. Joanne Yeomans was asked to invite the chairs of the Expert Groups to this meeting.

Dates were also proposed for the following two meetings:

- 28 – 29 October 2010 in the UK.
- 17 – 18 March 2011 in Florence, Italy.

19. Any other business.

19.1 Council Meeting 2011

Glòria Pérez-Salmerón asked the Committee to consider alternative dates for the 2011 Council Meeting which is planned for Malaga in Spain. The usual early May date coincides with various Spanish holidays and unavailability of the conference venue. After discussion of possible options, the dates were agreed:

- 25, 26 and 27 May 2011 (Executive Committee meeting, Council Meeting and Conference respectively)

19.2 Meeting with local associations in connection with Committee meeting

Antonio Pina Falcão asked the Committee if it was still important to meet local library association representatives in the country where the Committee meeting was taking place. He had spent some time and effort organising this for the afternoon and wanted to be assured that this was considered important.

Representatives from the following will attend:

- Director General of Libraries in the Ministry
- National Library of Portugal
- National Archives
- National Network of School Libraries
- University Libraries
- Library education

Although some members of the Committee can not attend, it was emphasized that this was still a very important part of the meeting and that it should continue. Members of the Committee were therefore asked to reserve two full days in future. Lene Byrialsen said that this was potentially a problem as it was difficult to take two full days plus travel time away from her work. The Committee looked at possible future dates so that planning could be made well in advance and agreed on the dates as detailed in item 18 above.

20. Closure of meeting.

Gerald Leitner thanked Antonio Pina Falcão and his Portuguese colleagues once again for a very pleasant meeting in Lisbon. He also thanked the Fundação Calouste Gulbenkian library staff for their tour of the library, and for taking care of the practical arrangements for the meeting.